

South Central Louisiana Human Services Authority

Board Meeting Minutes

May 18, 2023

Members Present: Barbra Fuselier (St. Charles), Ray Nicholas (Assumption), Rachel Becl (St. James), Becky Hohensee (Terrebonne) and Bryan Zeringue (Lafourche)

Members Absent: Aggie Thibodaux (Lafourche), Travion Smith (Terrebonne), Ms. Lynne Farlough (St. John the Baptist) and Adriane Kyle (St. Mary).

Guest in attendance: Kristin Bonner (Executive Director), Misty Hebert (Deputy Director), Janelle Folse (Fiscal Director), Wesley Cagle (Developmental Disabilities Director), and Stephanie Benton (Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:02 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mr. Bryan Zeringue led Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the April 13, 2023 meeting were reviewed. Ms. Barbra Fuselier motioned to approve the minutes of the April 13, 2023 Board Meeting, seconded by Ms. Becky Hohensee, motion carried and minutes were approved.
Board Issues	<ul style="list-style-type: none"> • <u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms. • <u>Board Self Evaluation:</u> Mr. Zerinuge reminded Board Members to complete Self-Evaluations and turn in if you haven't done so. • <u>Board Governance Training:</u> Mr. Zeringue discussed the Board of Governance Training for those interested. The Training can be completed online during a three (3) month period. There are eight (8) modules and each takes about thirty (30) minutes to complete. Ms. Bonner completed the Training, stated it was very informative, and would be useful to the Board Members. • <u>Board Agenda Planning:</u> Mr. Zerinuge has moved the Board Agenda Training to New Business. • <u>Update on Board Positions for St Mary (Letter of Resignation) and Lafourche Parishes:</u> Ms. Bonner reported we are still waiting for a letter of resignation from Ms. Adriane Kyle in order to begin advertising for the vacancy in St. Mary Parish. Ms. Bonner discussed the Lafourche parish Board Member, Ms. Aggie Thibodaux, has not attended a Board Meeting since elected in December 2022. Mr. Zeringue requesting that we contact her and give her one more chance to attend the next Board Meeting before moving forward with notifying Lafourche Parish Council to begin searching for a replacement.
Executive Director Report	<p><u>Agency Update:</u> Kristin Bonner</p> <ul style="list-style-type: none"> • <u>Escrow Report-Executive Limits (EL): Financial Conditions & Activities:</u> Ms. Bonner reviewed the Escrow Report. The funds have not changed since the purchase of the Regal Row property. The Escrow Report is a monitor tool for item – Global Executive Constraint on the new Policy & Board Business outline. • <u>Louisiana Property Assistance Agency Certification - Executive Limits (EL): Asset Protection:</u> Ms. Bonner reported the Louisiana Property Assistance Agency Certification has been reviewed. We have only one (1) missing item within the Agency. • <u>Vision and Logo Changes:</u> Ms. Bonner reviewed SCLHSA Vision and Logo changes. Ms. Bonner discussed during the last Senior Management Meeting, teams were devised to work on a new Vision statement. Ms. Bonner presented the final statements for the Board's approval and final decision. The Board has chosen to go with "Helping people, changing lives through prevention, intervention, education and treatment in an effort to enhance quality of life." Ms. Bonner also presented the new Logo for SCLHSA.

<p>Fiscal Report</p>	<ul style="list-style-type: none"> • <u>Agency Mission</u>: Ms. Bonner reviewed the new Agency Mission Statement, which was revised by the Executive Team during the last Meeting. • <u>Site Updates - TBHC Least Update, RPBHC Lease Update, and Fairview Treatment Center</u>: Ms. Bonner reported we are waiting on a lease proposal from the company, which purchased the Town Hall property in Houma for the new location of the TBHC and DD facilities. Ms. Bonner also reported they have viewed three (3) locations in LaPlace for the RPAC currently on Belle Terre. We are waiting on the pricing information from the Realtor. Ms. Bonner discussed Fairview Treatment Center’s difficulties in paying insurance premiums for the building in St. Mary parish. They have had meetings with OBH to work on coming up with a solution/proposal. Ms. Bonner will share the proposal from Odyssey House regarding Fairview Treatment Center at the next Board Meeting. • <u>Legislative Session</u>: Ms. Bonner reported the Legislative Session continues in Baton Rouge. Ms. Bonner has not received any news since attending Senate Finance in March. Ms. Folse stated the LGE’s were advised to be on stand-by and ready to report to Baton Rouge when needed. • <u>Collaboration with START</u>: Ms. Bonner discussed SCLHSA’s collaboration with START. They will utilize our Mobile Unit for Primary Care Services and pay SCLHSA a daily rate of \$1,200.00. <p><u>Fiscal Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (Mach)</u>: Ms. Folse reviewed the FY 22-23 Budget Analysis for March as of 3/31/2023, including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Revenue Report (March)</u>: Ms. Folse reviewed the FY 22-23 for March Revenue Reports, reflecting collections including recoupments/write-offs/adjustments for March as of 3/31/2023. <ul style="list-style-type: none"> ○ Mr. Ray Nicholas motioned to approve the FY 22-23 March Budget Analysis and Revenue Reports for March as of 3/31/23, seconded by Ms. Rachel Becnel, motion carried.
<p>Operational Report</p>	<p><u>Operational Report</u>: Misty Hebert</p> <ul style="list-style-type: none"> • <u>Top Diagnosis - 3rd Quarter</u>: Ms. Hebert reviewed the 3rd Quarter Top Diagnosis. Ms. Hebert reviewed the overall statistics and by each clinic site. • <u>Behavioral Health Update</u>: Ms. Hebert reported several of our DD and BH staff are participating in a Special Needs Shelter Training with OBH today. May is Mental Health Awareness Month. We are partnering with Terrebonne Parish Probation and Parole to distribute Mental Health Resources in the community. Ms. Hebert also reported the Regional Advisory Council has grant money to spend on Child Mental Health Awareness. They have purchased Mental Health Awareness children’s books to place at SLCHA’s clinics.
<p>Developmental Disabilities</p>	<p><u>Developmental Disabilities</u>: Mr. Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Developmental Disability Program Updates</u>: Mr. Cagle reported they have been reviewing contracts for the end of FY23. They have been no issues with funding. Mr. Cagle discussed DD’s numbers for employed individuals are being under reported. There are problems with OCDDs definition of “gainfully employed.” This will be a discussion during the next Meeting. Mr. Cagle also discussed issues with quarterly reporting of IFS funds. Mr. Cagle reported incontinence supplies will be made available to ROW and NOW participants on July 1, 2002 - \$2,500.00/individual for the plan year. Mr. Cagle also reported SCLHSA DD will host “Empowerment Through Employment” on May 31, 2023 from 9AM – 4PM at Fletcher Technical Community College in Schriever. The event will provide information and resources for individuals wishing to become gainfully employed.
<p>Views and Comments by the Public</p>	<p>Ms. Amy Bosworth with Odyssey House was present for tonight’s Board Meeting. She briefly introduced herself and discussed the Services that Odyssey House provides in the community. Ms. Bosworth also discussed they previously had a great meeting with the parish and are</p>

	working on finding assessors to provide a value on the building in St. Mary to move forward with the Capital Outlay process. Their goal to continue providing services in St. Mary parish.
Old Business:	NONE
New Business:	<ul style="list-style-type: none"> • <u>Board Agenda Planning</u>: Ms. Bonner presented the new Policy & Board Planning outline for Agenda Planning. Mr. Zeringue reviewed the outline with the Board Members and dates were selected for continued review throughout the year. The Agenda has been set for the year. • Mr. Zeringue reported Lafourche parish was awarded the first grant to devise a mapping system program for suicide prevention. Mr. Zeringue is excited for the future of the Program. Ms. Bonner will provide information in the packet for the next Board Meeting.
Consideration of Other Matters	<ul style="list-style-type: none"> • <u>Board Meeting Schedule</u>: After discussion with Board Members, Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, June 22, 2023 @ 6:00pm at SCLHSA Administration Office.
Adjournment	Motion to adjourn by Mr. Ray Nicholas, seconded by Ms. Barbara Fuselier, motion carried. Meeting adjourned at 7:39 pm.